



St Mary's  
University  
Twickenham  
London

**STRAWBERRY HILL OVERSEAS AND  
COMMUNITY CONCERN**  
Annual Report of the Trustees  
For the year ending 31st December 2022  
Charity Registration Number 1120787



**Children in their new classroom at Christ the King School  
Tambura-Yambio, South Sudan**

The Trustees are pleased to present their report together with the accounts for the charity for the year ending 31<sup>st</sup> December 2022. The report has been prepared in accordance with the requirements of the Statement of Recommended Practice (FRS102) on 'Accounting and Reporting by Charities', and the Update Bulletins, as have the accounts which have been drawn up on the accounting policies set out in Note 1 of the Financial Statements.

## **Trustees**

Mrs Elizabeth Byrne Hill (Secretary)

Dr Kevin Cook (Chair)

Mrs Valerie Cunningham

Dr Caroline Healy

Dr Mary Mihovilovic

Ms Sally-Ann Richards

Mrs Lauren Siva

Dr Helen Thouless

## **Principal Office**

St Mary's University, Strawberry Hill, TWICKENHAM. Middlesex. TW1 4SX

020 8240 4000

<https://www.stmarys.ac.uk/strawberry-hill-overseas-community-concern/shocc.aspx>

## **Bankers**

Lloyds Bank plc, PO BOX 1000, BX1 1LT

## **Charitable Objects**

Following discussions at meetings during 2019 and 2020, the Charitable Objects of the charity were amended and agreed upon by the Trustees at a meeting on 30th June 2020. They were accepted by the Charity Commission on 7<sup>th</sup> July 2020. The Objects now read:

To advance in life and relieve the needs of the poorest and most vulnerable individuals in the UK and overseas by:

- advancing their education
- providing support and activities which develop their skills, capacities, and capabilities to enable them to participate fully in society.

## **Background and approach**

Strawberry Hill Overseas and Community Concern (SHOCC) is the official charity of St Mary's University, Twickenham, London. It is a UK charity working with poor and vulnerable individuals in the Twickenham area and overseas. The

charity was founded in September 2007 and replaced its predecessor Strawberry Hill Overseas Concern (SHOC) which began in 1971.

SHOCC is a relatively small charity working with trusted partners; individuals and communities that have demonstrated need and have clear goals. We support projects financially and provide appropriate tailored advice and encouragement. Our projects illustrate what Paul Vallely (2021) termed “reciprocal philanthropy” where we have an ongoing relationship with our partners, treat them with respect and have a two-way, empathetic approach, aiming for projects quickly to become self-sustainable. We have very few administrative costs and 99% of every donated pound goes to our projects.

Projects that might receive financial support are submitted for consideration to the Trustees. Projects put forward need to have a link with the university such as through a Trustee, member of staff, student, or alumni. Trustees seek funds to meet these needs by making bids to funding bodies and seeking financial support from individuals. Trustees are also responsible for placing the work and success of the charity in the public domain. They do this through a newsletter, by maintaining the charity website, by using social media such as Facebook, Instagram and other means. While SHOCC often provides the main funding contributions, its projects typically feature contributions from the beneficiary communities themselves.

Since 1971 staff and students have committed themselves to a period of work overseas or have worked on a voluntary basis with local disadvantaged groups. Since 2018, the charity has organized an annual volunteering programme funded through a Catenian bursary. This enables students to work for a short period at one of our overseas projects.

An examination of projects funded since 2008 has shown that SHOCC has provided £917,351 for 59 projects in locations as far apart as Twickenham, Guatemala, South Sudan, and Tanzania. In keeping with our Charitable Objects, four-fifths of our funding has been provided for education-related projects with most of the remainder given for health and humanitarian relief such as responding to Covid-19 pandemic demands. [See Table 1 below for details].

**Table 1 Projects funded 2008-2022**

Projects	School construction	Pupil fees	Health-related	School farms	School equipment	Humanitarian assistance eg Covid related	Staff/student bursaries	Totals
Amount donated	£540,340	£155,523	£135,460	£30,345	£27,740	£19,525	£8,418	£917,351
Percentage	58.9%	17.0%	14.8%	3.3%	3.0%	2.1	0.9%	100
Projects assisted	13	4	9	5	8	14	6	59

Note: Some projects were assisted in more than one way.

## Achievements and performance

In 2022 SHOCC received £159,582 to support the work of our partners in the local area and the Global South. As a result, taking into account our underspend in 2012, we were able to provide £170,887 in funding for 12 projects. As in past years, costs were kept to the minimum and 97% of our income went directly to projects.

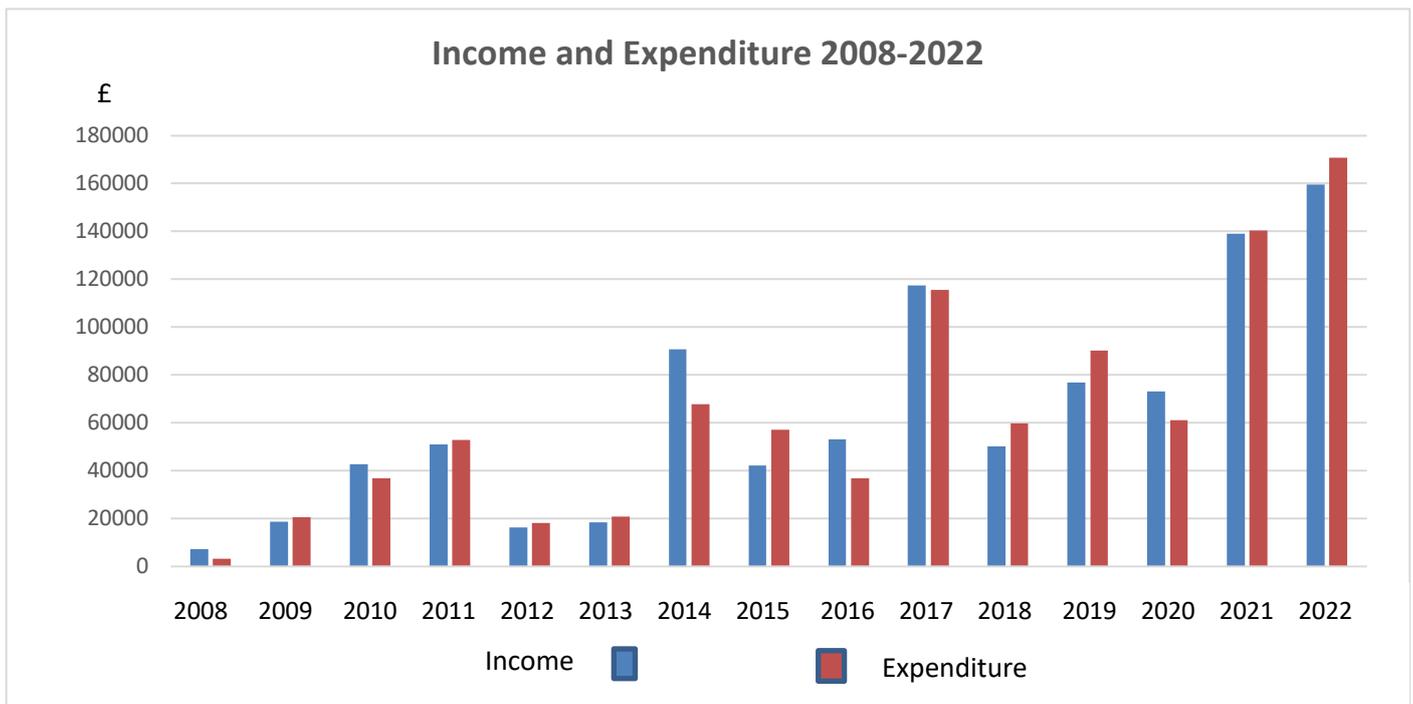
The total funds received during the year were considerably above previous years. [see Figure 1]. Most of this funding was what the Charity Commission terms ‘restricted funds’ in that they were donated for specific projects such as the £36,068 for the construction of classrooms at Kisasi secondary school; the £43,375 for Christ the King Kindergarten school in South Sudan and the £30,269 to support orphan pupils at Outspan Schools in Uganda. The Covid pandemic meant that we had to postpone our highly successful volunteer programme but hope to resume it in 2023. As Table 2 shows, we continued to support projects in Guatemala, Kenya, Richmond, South Sudan, Uganda, and Tanzania.

**Table 2. Projects funded in 2022 with sources and uses made of the funding**

Project	Amount	Funding source	What our funding achieved
Christ the King Infant School South Sudan	£43,375	St Mary’s University alumnus. Parish of Effingham and Great Bookham. Standing order.	Construction of classrooms at kindergarten school and providing furnishing.
Kisasi secondary school Tanzania	£36,068	Brian Murtagh Trust	Construction of the new school. Roofing the new science laboratories.
Outspan Schools Uganda	£30,269	Northamptonshire parents and SHOCC general funds	Education of 30 pupils at the Outspan primary and secondary schools.
Santa Maria Hospice, Coatepeque, Guatemala	£26,620	Regular donors through our Just Giving site and private donations.	Renovation of facilities at the hospice and training of women with HIV to become paralegals. Dee’s Bees campaign funded 50 new beehives
St Jude’s Primary School Mto Wa Mbu Tanzania	£23,097	Donations made through our Just Giving site and anonymous donations	New classroom, books, and stationery for school, painting school bus, and fees for orphans. Pupil Christmas party. Kitchen equipment. New dining hall construction
Orkilili School Tanzania	£3,058	Campaign donations made through Just Giving site	Food and equipment post- Covid
St Paul’s Primary School Marigat, Kenya	£1,363	Anonymous donation	Fees for an orphan pupil studying at secondary school
Vineyard	£1,150	Christmas campaign for local disadvantaged	Support for the local food bank
SPEAR Twickenham	£1,500	Christmas campaign for local disadvantaged	To help meet the needs of the disadvantaged living in Richmond
Afghanistan Refugees	£1,150	Christmas campaign for local disadvantaged	To help meet the needs of Afghan refugees living in the Richmond area
Family living in Moshi, Tanzania	£796	Anonymous donations	House completion and school fees for orphan
Kasubi School Uganda	£400	Donations through Just Giving site	To help meet costs of teachers post-Covid

Our income of £159,582 came from a variety of sources with individual small donations (<£5,000) totalling £11,699, including excellent returns from the Sponsored Walk and the sale of Christmas cards. Our Just Giving site raised £25,978 and we received £34,603 from Trusts. HMRC provided us with a further £12,551 in tax refunds. Major donors (>£5,000) provided £52,980. For the overall picture of income and expenditure since 2008, see Figure 1 below.

**Figure 1**



We continued the major exercise carried out during 2020 and 2021 that examined our financial situation since we became a registered charity in 2008. We used an industry classification of donors as shown in Table 3 below. The results show that our Just Giving campaigns and one-off donations provide over half of our funds followed by single donations of above £5,000, Corporates, and Trusts. Funding sources that we hope to develop further are Legacies and Give as you Earn.

**Table 3 Sources of funding 2008-2022**

Just Giving Campaign donations	One-off donations	One-off large donations >£5000	Corporates	Trusts	Legacies	HMRC Tax rebates	Committed monthly giving inc. GAYE	Sales	Total
<b>£321,906</b>	<b>£248,797</b>	<b>£127,730</b>	<b>£38,702</b>	<b>£97,469</b>	<b>£75,789</b>	<b>£44,309</b>	<b>£6,732</b>	<b>£5,910</b>	<b>£967,344</b>
33.3%	25.7%	13.2%	4.0%	10.1%	7.8%	4.6%	0.7%	0.6%	100%

## Our Stories of Change exercise

We continued to develop and update our Stories of Change for each of the projects funded over the period 2008-2022. This involved providing a project brief and background and analysing the inputs, activities, outputs, outcomes, and impacts for each project. It was not felt appropriate to make use of the Social Return on Investment (SROI) approach to the measurement of impact. Instead, we prefer to obtain photographic evidence and anecdotes from beneficiaries about how SHOCC's activities have affected projects. This has proved to be a very valuable exercise. We have added each Story of Change for both current and completed projects to our website. An example of the Story of Change for the completed St. Marie Eugenie Girls' Secondary School at Moshi, Tanzania project is shown below.



SHOCC is a small charity working with partners we trust. Our projects are initiated by our partners around the world. When we recognise the need for a project, we will support it financially and through advice and encouragement. As a result, our projects illustrate what Paul Valley (2020) calls 'reciprocal philanthropy' where we have an ongoing relationship with our partners, treat them with respect and have a two-way, empathetic approach; helping them to help themselves. 99% of every donated pound goes to our projects.



### ST MARIE EUGENIE SECONDARY SCHOOL MOSHI TANZANIA [SDGs 4, 5, 6, 7]

**PROJECT STATUS: COMPLETE**

**Project brief:** To support the Sisters of the Assumption in acquiring land for a new girls' boarding school near Moshi Town in Tanzania; in building classrooms, laboratories, computer rooms, dormitories, toilet/shower blocks, and a kitchen. Dedicated accommodation for the Sisters is also planned. SHOCC will accompany the project and seek donors willing to offer support.

Date of entry: 23.06.2022  
 Project type: School build  
 Year(s) of project: 2008 - 2017  
 Awarded to date: £88,418

**Background:** In 2003, the Sisters of the Assumption, East Africa Province, recognized a clear need for secondary education places, especially for girls, in Tanzania. They began to raise money for a piece of land at Chekereni and to negotiate the purchase. Kilimanjaro Project, a predecessor of SHOCC, raised funds in support. By 2008 when SHOCC became a charity and incorporated this project, only one building had been completed but after a large injection of funds by the order and a requirement to hire a recognized architectural firm, the building began in earnest. SHOCC has supported the enterprise throughout from classrooms and dormitories, laboratories, and a library, to the final donation for solar power for the school.

<p><b>INPUTS</b>                  What did SHOCC contribute? The financial, human and material resources used</p> <p>Funding of £80,644 between 2008 and 2020.                  A 3-day inspection and report by Arup engineers on all aspects of the building, water harvesting, drainage and future planning provided through SHOCC</p>	<p><b>ACTIVITIES</b>                  How were the inputs used?                  The actions taken or work performed</p> <p>Purchase of land and securing with perimeter wall.                  Construction and equipping of girls' boarding school                  Forms 1-4 including classrooms, dormitories, laboratories, a library, computer facilities, and domestic science facilities.                  A borehole and water tower.                  Solar lighting system across the whole school.                  2-year Sixth Form added from 2016.                  A residence, initially for 4 sisters, later extended.</p>	<p><b>OUTPUTS</b>                  What were the tangible results (deliverables) of the activities?</p> <p>School officially opened in 2011 with 3 cohorts (270 girls) already in place.                  Excellent teaching and learning facilities.                  An environment in which girls feel safe, protected by a perimeter wall and lit at night by solar power.                  A secure lighting source that makes evening study possible.                  Attention to needs of disabled pupils with ramp access to upper floors.</p>
<p><b>OUTCOMES</b>                  What short-term changes (1-2 years) resulted from the activities?</p> <p>340 girls offered high-quality education to Form 4, (GCSE equivalent) achieving excellent results.                  Girls able to study with enthusiastic teachers; to continue evening study safely with lighting supplied; to be given space and encouragement to develop away from the demands of family child-minding, chores and farming.                  Full participation in sport, music and drama activities.</p>	<p><b>IMPACTS</b>                  What longer-term significant changes (3-5 years) did the beneficiaries experience?</p> <p>Good retention of high-quality teachers in all subjects                  School now <u>complete</u> with over 450 students                  Form 4 results place SMEGSS in second place in the region.                  80/84 students achieved standard 1 <u>results</u> in 2020.                  Form 6 results place SMEGSS 19<sup>th</sup> of 55 in the region.                  Girls are able to continue to Sixth Form education without having to compete for limited provision elsewhere.                  The school is now largely self-financing from fees.</p>	

### Stories and case studies, with descriptions and anecdotes from beneficiaries

- “During my four years with the Assumption, I have seen many personal changes. I became a courageous girl, a free soul, open-minded, honest and loyal. It has added value to my life as a girl chasing dreams. A proud soul of the Assumption”. Student and now a businesswoman (2011-2014)

- “I would like to convey my heartfelt thanks to the Assumption Sisters because 4 years’ experience with the Assumption family has helped me to grow educationally, spiritually, mentally and socially and has brought a very positive influence to my life. Be blessed”. Student (2011-2014)

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- “2011-2014 was my greatest moment and I learned a lot; health, education and spiritual life. Also, I learned to put God first in everything, to LOVE everyone and help others who are in need. Since "Love never says I have done enough" and always St Marie Eugenie wanted her people to "Be the cotton between sheets of glass to keep others from shattering". Student and now a medical laboratory technician

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- “2011-2014 was a great experience. 4 years with the Assumption family has been a blessing. Education life, spiritual life and social life were always fulfilled with pleasure. A proud soul of Assumption family”. Student.

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- “I have learned a lot about being a good and spiritual girl, self-love and how to live with people in any society. Education life and spiritual life were so perfect and I was able to apply them in every situation in my studies and life in general. Also being in St Marie Eugenie helped me with the issue of languages Kiswahili, English and French and I am very competent in them. Am so glad and proud to be a member of the Assumption family. Student

**Photographs taken by Trustees and others when visiting the project**



The two top photos show the school entrance and a view across the gardens. A considerable amount of tree planting has transformed the site.

SHOCC funded the provision of solar panels for the school and Trustees were present for the switching on of the lights. The bottom left photo shows the inclusion of a ramp for disabled pupils.



The bottom right photo shows Trustee Elizabeth Byrne Hill and Assumption Sisters meeting a party of girls carrying out a litter collection in the school grounds.



## The project managers of some of our current projects

SHOCC is a small charity working with partners we trust. Our projects are initiated by our partners and when we recognise the need for a project, we will support it financially and provide advice and encouragement. As a result, our projects illustrate what Paul Vallely (2020) calls ‘reciprocal philanthropy’ where we have an ongoing relationship with our partners, treat them with respect and have a two-way, empathetic approach; helping them to help themselves.

Four individuals responsible for some of our major projects ensure that our funding is used wisely and carefully.



Sister Dee Smith  
Hospicio Santa Maria  
Pajapita Guatemala



Mama Yohana Mcha  
Orkilili Secondary school  
Boma N’Gambo Tanzania



Sister Maria Schola  
Kisaki Girls’ School  
Singida Tanzania



Fr Peter Kway  
St Jude Academy  
Mto Wa Mbu Tanzania

## Snapshots of some of our current projects

### Santa Maria Hospice, Pajapita, Guatemala



The team inspects one of the Dee’s bee hives ensuring the health of the queen

In 2022 SHOCC ran a campaign to raise £2,500 to enable Maryknoll Sister Dee Smith to purchase 50 new bee hives ready for the 2023 season that lasts from January to June. We exceeded our target and the hives were bought and installed. Dee now has around 80 active hives each with its queen and bees.

The first honey harvest of the season was taken on January 18<sup>th</sup> 2023 yielding 22.5 litres of excellent honey worth, when sold, around £570. Dee estimated that, with three more harvests to be taken, the honey could bring around £2,500 for the hospice.

At the end of 2021 we received an excellent professionally produced video outlining the work of Sister Dee at Hospicio Santa Maria. It was produced for the Maryknoll Thanksgiving campaign 2021 and can be viewed by clicking on the link <https://www.maryknollsisters.org/featured-stories/thanksgiving-appeal-2021/>

### Kisaki Girls' Secondary School, near Singida Tanzania



**The science laboratories without their roof in June 2022. One of the three fish ponds at the school can be seen in the foreground.**

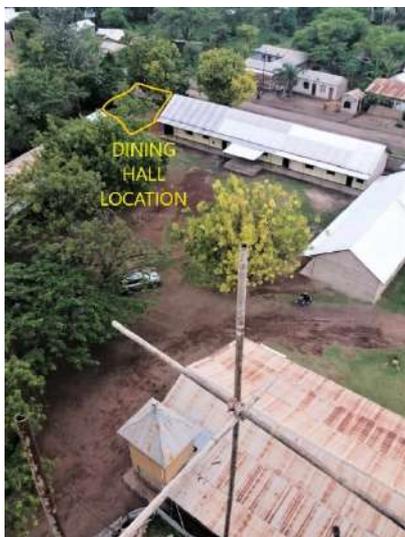


**The roofed laboratories in December 2021. Since then, the walls have been plastered and doors and windows have been fitted.**

SHOCC trustee Dr Kevin Cook visited Kisaki in 2022 and was able to see at first hand, the tremendous amount of progress that had taken place on the construction of the girls' school since his previous visit. He was informed by Sister Schola that she urgently needed around £7,500 to provide a roof for the science laboratories and that the work had to be completed before the rains began.

SHOCC agreed to provide the funding and organised a concert to be held on St Cecilia's Day, 22<sup>nd</sup> November. The concert was a great success and we were able to send Sister Schola £7,500 in early December. Luckily, the rains were late last year and the laboratory floor was not damaged.

### St Jude's Primary Academy, Mto Wa Mbu, Tanzania



SHOCC has been involved with St Jude's Academy since 2015 when scouts from Cleveland constructed the first two classrooms. Since then, we have funded another five classrooms and seen pupil numbers increase from around 70 to over 450. Results in the November 2022 Form 4 national examinations placed the school, third in the District.

In 2022 we started fundraising to construct a large dining hall next to the school kitchens. At the time of writing and thanks to a most generous grant from the Loyola foundation in the US, the dining hall has been completed.

**A view of the classroom and the space for the dining hall taken from the tower of the new parish church.**

## Christ the King Kindergarten and Primary School, Tombura, South Sudan



**A class taking place in one of the new classrooms.**

Several generous donations from a Simmarian alumnus have funded the construction of six classrooms at Christ the King School in South Sudan. Pupil numbers have increased steadily and now stand at 529 of whom 55% are girls.

SHOCC has linked with the Parish of Great Bookham and Effingham near Guildford in Surrey and they have provided £10,000 to furnish the classrooms. The Parish has also offered to fund the construction of a women’s refuge. This will provide much needed space for women who have suffered as a result of the civil war and recent inter-tribal violence.

## The Emmaus Project, Masaka, Uganda

SHOCC is working with Simmarian alumnus, Stephen Whelan, Director of the Emmaus project. This seeks to link schools in the Diocese of Clifton with 23 schools in Masaka District, Uganda. A considerable amount of work has been completed to identify water needs in the Ugandan schools and to determine the best ways of meeting these needs.



**A 20,000 litre ferro-concrete water tank will be constructed at St Jude’s, Masaka. It harvests water from the classroom roof.**

The Winchester-based charity, WaterHarvest, started by St. Mary’s University past member of staff, Dr Mary Grey and her husband Nicholas, has agreed to provide funding. A pilot school, St Jude’s Primary at Kayija, has been selected as it has no water facilities at all. It has to rely on an unreliable piped water supply or obtain water from a community pond about a kilometre from the school. Four 20,000 litre tanks will be constructed in 2023.

## The Vineyard Community



The Vineyard community Centre in Richmond was one of three local charities supported in 2022. The others were SPEAR and the Afghanistan and Central Asian Association. SHOCC worked with the Sisters of the Assumption to enable these organisations to help the disadvantaged in our local area.

By so doing, SHOCC was able to deliver on the extra ‘C’ in its name; that providing for the needs of the disadvantaged in the local community.

## Plans for the future

The main objectives set for the year 2023 are:

- To continue to support our Global South projects such as those at Orkilili, Mto wa Mbu and Kisaki in Tanzania, Marigat in Kenya, Outspan in Uganda, Tombura-Yambio in South Sudan and Proyecto Vida in Guatemala.
- To seek to widen our links with local charities and provide funding to meet their needs.
- To continue to expand our donor base through Give as you Earn, Charities Aid and our Just Giving campaigns and to investigate the opportunities for obtaining funding from a wider range of Trust Funds and Corporates.
- To continue to raise funds through sponsored events in and around the University.
- To raise an income for the year of at least £100,000 from a diverse funding base. A breakdown of targets for each of our projects for the year is given below:

### Projects with funding targets

- Christ the King school in South Sudan £50,000
- Outspan school Kampala Uganda £20,000
- St Jude Thaddeus school Mto Wa Mbu Tanzania £20,000
- Kisaki school Tanzania £20,000
- Local area projects £10,000

## Structure, governance and management

SHOCC was founded in September 2007 and has been governed as a Registered Charity (number 1120787) since that date. It replaced the existing charity, Strawberry Hill Overseas Concern (SHOC) founded in 1971. It took the opportunity when becoming a charity, to widen its remit to take in local as well as international projects. It revised its Charitable Objects in 2020 seeking to focus more closely on education.

## Trustees

Trustees are selected by the existing Trustees in accordance with our Trust Deed and according to the skills and experience required for the charity to function well. New Trustees are inducted into their roles under the guidance of the existing Trustees and with the help of the relevant publications of the Charity Commission. As well as becoming familiar with the charity's objects, values, mission and ways of working, Trustees are encouraged to visit projects whenever possible to see at first hand the work of the charity.

During the year to 31st December 2022, SHOCC had eight trustees. In 2016 we accepted ex-Trustee David Leen's kind offer to act as independent examiner to review our annual accounts. We welcomed two new trustees from the local

university with skills in the field of education. We continue to be grateful to the university's chaplaincy, who provide us with considerable support.

During 2022 we continued to hold some of our meetings online and these took place using Teams and Zoom. These were held to confirm the Annual Report, to review the work of the charity, to agree forward plans and budgets and to determine other matters of general policy.

## **The operation of the charity**

Strawberry Hill Overseas and Community Concern (SHOCC) currently does not make use of office space and has no overheads of this kind. Its management is in the hands of the Chair of Trustees.

Trustees and the supporter group, operating from the university, make a wide range of valuable contributions. Regular donations are received from annual events such as chapel collections, from sponsored events and from individual donations through Give as you Earn or to the charity's Just Giving sites on the web. Contributions to the charity's work are also received from past students.

## **Public benefit**

In exercising their powers and duties, the Trustees have due regard for the guidance on public benefit published by the Charity Commission. The charity's activities give rise to identifiable public benefits, both in the UK and overseas.

Strawberry Hill Overseas and Community Concern's focus is on education for the disadvantaged in its local community and overseas. For them, the benefits are clear. Providing sums of money for classroom construction or for the building of an HIV/AIDS hospice can be the starting point for wider development. Wherever possible, we encourage the local community to help meet the costs of projects as this gives them ownership and helps to make the projects sustainable. Their contribution often takes the form of providing the labour required to carry out construction work. Our funds can never meet all the costs of a school and input from the local community during and after construction is essential. As an example, we have asked parents and parishioners at St Jude's Primary school to provide 10% of the overall costs of classroom construction.

## **Risk management**

As a grant-awarding charity, the main area of risk is the extent of our commitments in relation to the funding of our projects. The charity seeks to limit commitments to a level which can be met out of funds available to it. Funds cannot be provided unless they are available and projects are made aware of the time it may take to meet a commitment in full given that SHOCC is a relatively small charity.

All projects must have a distinct and recognizable link with the university and funding is not provided for applications that do not meet this criterion. For large projects such as that at Christ the King, St Jude's or Kisaki, a local project manager is appointed and a contract negotiated between SHOCC, the project and the contractor. Three quotations are usually required for projects of this size and a separate bank account is mandatory. SHOCC agrees a timetable for the work and regular tranches of funding are only delivered on the successful completion of stages of the work. A proportion of the funding (usually 5%) is retained and is only paid to the contractor after the completion of the project, subject to it being signed off at this time.

In assessing individual projects, the Trustees consider the following aspects of each proposal for funding:

- The significance and importance of the project in relation to the charitable objects of SHOCC and the mission and values of St Mary's University
- Some form of link with the university, its staff, students and alumni
- The need for and benefit/impact of the project on the community in which the project is based
- The viability/sustainability of the project in the medium/longer term i.e. will it require future investment or will it be self-sustaining?
- The likelihood of the project proceeding to completion and achieving its aims
- The value for money of the project taking into account the funds that are being requested in the light of the potential benefit/impact of the project and the likelihood of accessing related/other funding if required.

The risks inherent in each project are assessed. In particular, the following aspects are considered:

- The capability of the partner organisation to carry out the project and the effectiveness of its operations
- The commitment of the beneficiary community to the project
- The technical soundness of the proposed works and their sustainability after completion
- The validity of the budgeted costs and the timescale proposed for the project.

## **Financial review**

The annual accounts show a total income for the financial year ending 31st December 2022 £159,582 (2020 £138,976). The total expenditure by the charity on its project programmes was £170,887 (2020 140,270). The charity had no project support or governance costs and had no fundraising costs. The majority of expenditure went to school building projects in South Sudan and Tanzania, for the Santa Maria hospice in Guatemala and to providing fees for children at a school in Uganda. A small amount was provided for local Twickenham needs. Details of some of these projects are provided elsewhere in this report.

The financial performance of the charity is monitored against agreed budgets with the trustees receiving regular statements of income, expenditure and reserves held.

The level of reserves is kept under regular review. The Trustees have agreed to keep this figure as low as possible as the charity has no overheads, and wishes to distribute its income to projects as quickly as possible. Nevertheless, on no account can the charity be allowed to manage a negative overall budget and projects are only supported when funds are available.

Reference is made in the financial statement to those funds received for specific projects (restricted funds). These are held for the purposes agreed with the donors and are expended to the relevant programmes. In the accounts for 2022 restricted funds accounted for 99.2% of total income; a small increase from the 95.6% in 2020. Cash reserves at 31<sup>st</sup> December 2022 were £4,357.48 (2021 £15,662)

I declare, in my capacity as a Trustee, that the Trustees have approved this report and have authorised me to sign it on their behalf.

Signed: *Kevin L Cook* Full name: DR KEVIN LAURENCE COOK

Position: Chair of Trustees Date: 3<sup>rd</sup> October 2023